

MUST USE
INTERNET
EXPLORER IN
COMPATABILITY
VIEW



Upon completing
Mecklenburg county bond
account and county ID these
are the steps to follow:

Internet Permitting and Inspection System Charlotte and Mecklenburg County

GUESTS HOMEOWNERS NEWS TO KNOW CONTRACTORS > Select an option from the View Permits menu to: Click <u>Sign In</u> to submit permits, Click Sign In to submit permits, chedule inspections, view your permits. schedule inspections, view your permits, · View permits and inspections by address or inspections, and account. and inspections. Code Enforcement has moved its office to permit number: Note: If you are new to the system. Note: If you are new to the system. create a new Login. 2145 Suttle Avenue, Select an option from the Links menu to: create a new Login. Charlotte 28208 Check status of a plan review > View your **Defect Rate Charges** by ≺Click Homeowner's Tool Box to view · See who your inspector is. entering your Permit Number and information, instructions, guides, clicking on the Certificate of Occupancy biochures, forms and publications. link. The Defect Rate Report is page 2 of the CO. AUTOMATED INSPECTION REQUESTS: For more news, visit Contractor Accounts Only meckpermit.com. 980-314-CODE(2633) QUICK FIND Code Enforcement Phone Numbers Electronic Plan Management (EPM) Print a Certificate of Occupancy City of Charlotte Engineering Dept. Permit Search Visit our website www.meckpermit.com

Supported Internet Browsers include Internet Explorer 5.x (or higher) or Netscape 6.x (or higher). Subscribers to Internet Service Providers (ISP) which have their own browser software (such as AOL) should not use the ISP browser. Once your Internet connection has been established, open up one of the supported browsers to access the system.

Find permit fee :: estimator ::

CodeEnförcement CodeEnförcement

Permit Application | View Permits | Links | Account Info | Sign In | Sign Out | Change Password

See the permits you have previously applied for

mmmmmm

Follow link to add workers comp information

CONTRACTOR INFORMATION	NEWS TO KNOW
Follow these easy steps:	Code Enforcement has moved its office to
 To SUBMIT a PERMIT: Select permit type from the Application menu above, lookup an address, complete the application and submit. To SCHEDULE an INSPECTION: Click Schedule Inspection on the View Permits menu above, enter the appropriate permit, and complete. My Permits(from the View Permits menu): A listing of your active permits. My Inspections(from the View Permits menu): A listing of your inspections and results. View any Permit: Either By Address, By Project, or By Permit #. Select from the View Permits menu. Inspection information included. Search an address and see who the assigned inspectors are for your job.	2145 Suttle Avenue, Charlotte 28208 For more news, visit meckpermit.com
QUICK FIND Code Enforcement Forms Inspector Phone Numbers Print a Certificate of Occupancy	

NEED HELP WITH OUR SYSTEM?
Call Customer Service 980-314-CODE(2633)

Use of this site requires that your Browser allow Pop-ups.



Home > Application

Application

Submit Permit

mMust be used for New Building Permit approved master plans New Electrical Permit New Mechanical Permit **New Plumbing Permit** Building Revision To Approved Project Electrical Revision To Approved Project Mechanical Revision to Approved Project Select this link to submit a Plumbing Revision to Approved Project new master plan through Residential Master Plan Application Winchester. This will open the next web page. سستنسس

Residential MP Application

To submit a new master plan with a permit application, use the New Building Permit path (25% plan review fee waived). For new master plans not submitted with a permit application, use the New Pre-paid fee Residential Master Plan path (25% plan review fee required).

> New Building Permit Path New Pre-paid fee Residential Master Plan Pa

Search Cancel

Select this link to submit a new master plan associated with a permit. This option will place the plan in the plan review queue on a first in first out sequence.

Select this link to submit a new master plan without a permit. This is the prepay for review process. We will collect a \$435.00 plan review fee that will be applied to the first permit application using this master plan.

Screen ID: 672053

Search

Cancel

NOTE: Permitted projects take priority over prepay review projects.

Additional Requirements for Master Plans:

Plans must be in PDF format and a maximum file size of 40MB

Master Plan submittals utilize your regular Contractor Dashboard were you submit permit applications

This program is for projects built exclusively in Mecklenburg County

We will be able to utilize "Approved as Noted"

Two plan submittal paths; master plans with permit applications, and master plans without permit application for Pre-Pay review.

Please visit our Residential Plan Review Services web page for a complete list of our plan review requirements.

http://charmeck.org/mecklenburg/county/LUESA/CodeEnforcement/Inspections/trades/building/Pages/Residential%2 0Plan%20Review.aspx

⚠ CodeEnforcement

Permit Application | View Permits | Links | Account Info | Sign In | Sign Out | Change Password

Residential Master Plan Application

Project Details	
Master Plan Name:	
Heated Square Feet:	
Unheated Square Feet:	
Contact Details	
Contact Name:	
Contact Phone:	
Contact Email Address:	
Submit Cancel	

Path: New Pre-Pay Residential

Masterplan Path

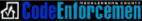
Submit

Cancel

Screen ID: 672011

All information must be entered email address must be valid and monitored all correspondence will be via email

beware of unnecessary spaces and the email address is monitored and POSSE emails are not sent to JUNK or SPAM



Job SUBMITTAL #

 \sim **ALL INFORMATION REGARDING THE SUBMISSION SAVE FOR YOUR**

RECORDS

Residential Master Plan Application SUBMITTED

Your residential master plan application has been successfully received.

Thank You!

Your Residential Master Plan details are...

Project Number:

Master Plan Name: Master Plan Number:

Master Plan Status:

\$435.00

(Debited from contractor account.)

Supporting Document Uploads

Once you have submitted the document to upload, you must click "Submit" at the bottom of the page. A document type is required.

Internal ID DocumentType ViewDocument FileName

Append

Plan Document Uploads

Use the following link to upload Plan Documents ONLY.

Upload Plan Documents

Note:

- 1. Uploads are only available to users that are logged into the system.
- 2. A document type is required.
- 3. Once you have selected the document to upload, you must click "Submit' at the bottom of the page.
- 4. Select 'Release for Review' after submittal for RTAC review

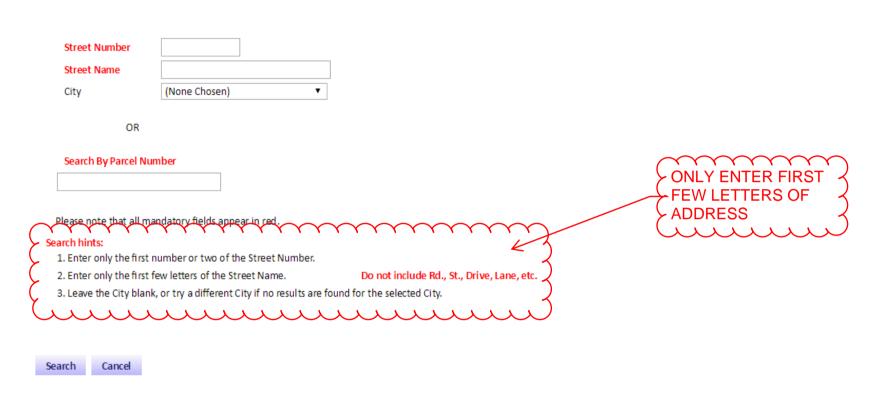
Submit Cancel

Path: New Pre-Pay Residential Masterplan path

Submit Cancel

Screen ID: 672231

Building Permit Application Address Lookup



Screen ID: 467318

Search

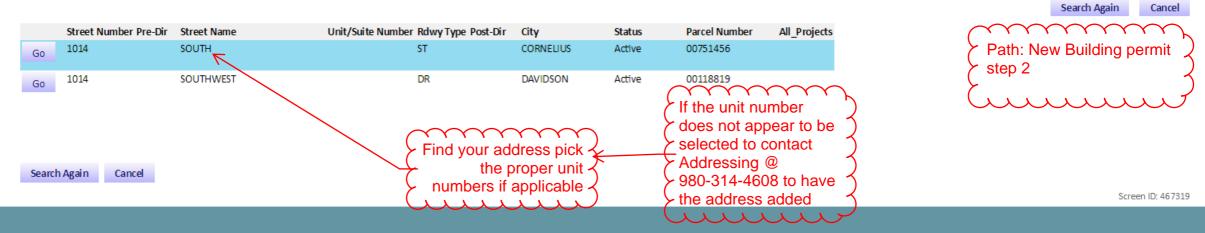
Path: New Building permit

step 1

Cancel



Building Permit Application Address Lookup



Permit Application | View Permits | Links | Account Info | Sign In | Sign Out | Change Password

Application for Building Permit

Next Cancel Application Path: New Building permit Effective March 1, 2008 all new one and two family dwellings require plan review prior to permit issuance. Additional requirements and details can be viewed -----> HERE If your permit requires a plan review, you can still apply on-line. However, you must upload the required

Property Use

Only option for

this module

Please choose the category that fits the type of work you will perform.

Residential - Townhouse
Residential - Apartment
Residential - Hotel/Mot
 Mercantile/Retail
 Factory/Industrial
 Hospital/Institutional
Storage
(None)

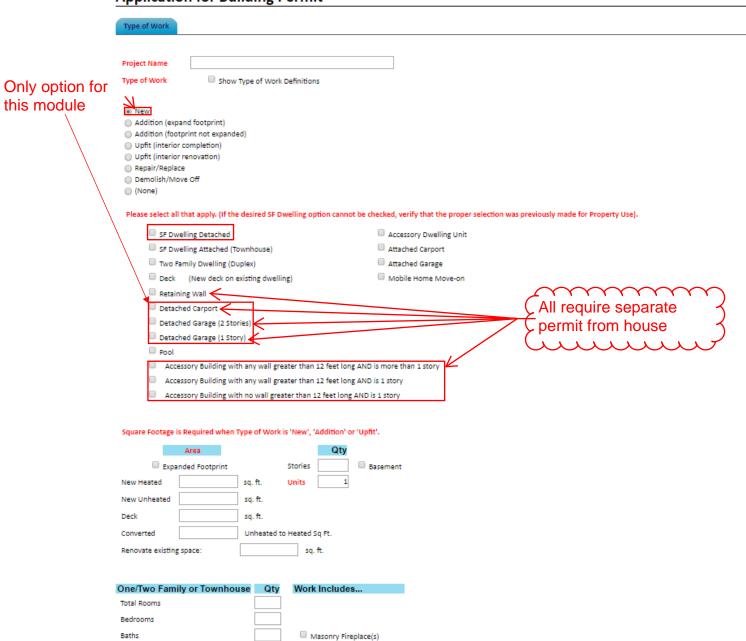
forms (i.e. Plot Plan and Erosion Control) and along with your plans for delivery to the Plan Review office.

Address Infor	mation				
Address					
City					
Zip Code					
Location within Buil	Location within Building or Lot:				
Owner Inform	ation				
Owner/Tenant					
Address					
City					
State					
Zip Code					
Phone #					

this module

Sprinkler System

Application for Building Permit



Back

Path: New Building permit

step 4

Next

Cancel

Application for Building Permit



Screen ID: 618446

Permit Application | View Permits | Links | Account Info | Sign In | Sign Out | Change Password

Application for Building Permit

Plan Options You must select one of the options below (other than None): For this project use this approved Master Plan Project number: For this project a new residential master plan is being applied for with this permit For this project the RTAC Plan Review path is requested and will allow plans to be uploaded. None of the above (this selection will be treated as a paper plan submittal) (None)

Mandatory - type in 6 digit approved project number

THE 6 DIGIT NUMBER
WILL BE FROM THE
EPLAN SITE OR THE
RESIDENTIAL MASTER
PLAN THROUGH
MECKPERMIT

Path: New Building permit step 6

Back

Duc

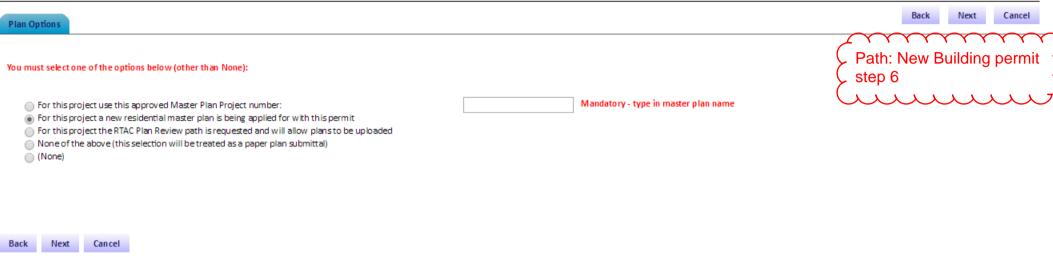
Next

Cancel

Cancel



Application for Building Permit



Screen ID: 618446

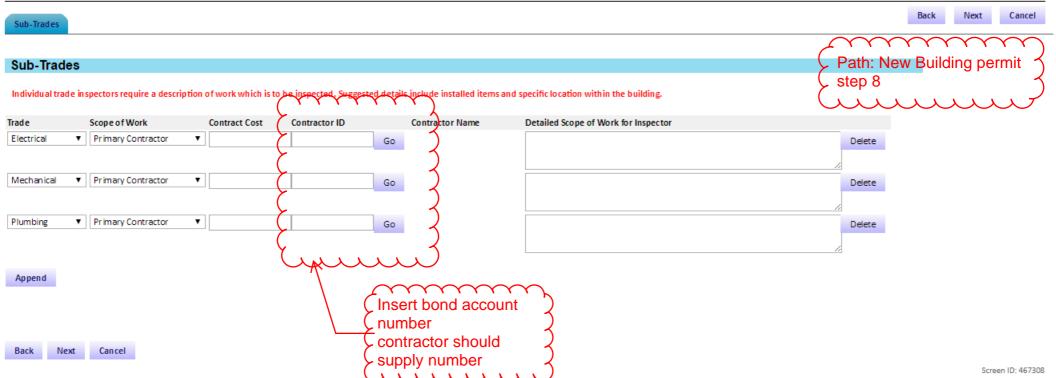
Services must be inc	dicated or this permit will not be processed.			
	Electrical			
Power Company	(None) ▼			
Service	○ New			
	Existing			
Total Service Amps	Amps			
	Qty			
# of New Circuits				
Connections at 120 \	Volts			
Connections over 12	O Volts			
Connections over 12	5 1015			
	Mechanical			
Gas Company	(None) ▼			
Gas company	(None)	1		
	Qty			
Gas Connections				
Appliances				
Type Of Work	A - Central Air Only			
	C - Heating with A/C H - Heating Only			
	(None)			
	(·······)			
Select all that are ap	ply.			
Heat Pump	Gas/Oil			
Central Air Cond				
	•			
Electric Baseboa				
Electric Furnace	Chimney			
Electric Ceiling	□ Stove			
Gas or Oil Furna	ce Refrigeration Only			
Exhaust/Ventilat	tion Gas Piping			
	Plumbing			
	Qty			
Fixtures (Sink, Water	(Closet)			
Appliances (Dishwas	her, Water Heater)			
Utilities				
Service	○ New			
	Existing			
	Selection is required public sewer or priva			
Public (City)	septic	-		
Individual Meter / Co				
Master Meter / Conr				
Private				
Individual	□ Well □ Septic			
Community	□ well □ septic			
Will Addition/Upfit create/expand a bedroom? (None) ▼				

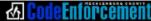
Path: New Building permit step 7

Must fill out all information on this page to the best of your ability if not it will delay the permit issuance and create issues if you need utility services activated



Application for Building Permit





Email Address

Application for Building Permit Back Submit Cancel Applicant NOTE: Click Submit ONLY ONCE Path: New Building permit Expanded Scope of Work step 9a Scope of work is required for your project. Please list enough detailed overall job information to explain the scope of work to someone not viewing a set of construction drawings. Failure to supply adequate information on scope of work will result in a disapproved application. See for information when plans are Be as specific as possible Refrain from entering documents at this point once the permit Please click "Append" to upload any Permit supplemental documentation. Do NOT upload Plan Documents required for CTAC/RTAC Plan Review. A link will be provided for CTAC/RTAC Plan Submittal at the successful completion of the permit application. application is submitted the upload Permit Documents Only portal will be Use this area to upload supporting documentation required for inspections only. Do not upload plan documents in this area. available 1. Uploads are only available to users that are logged into the system. 2. A document type is required. THIS SECTION IS 3. Once you have selected the document to upload, you must click "Submit' at the bottom of the **NOT FOR PLANS** Append Upload DocumentType DateCreated View FileName Delete Comments Applicant The applicant below certifies that he/she is either the owner or the authorized agent of the owner and hereby makes application for permit and inspection of work described and agrees to comply with all applicable laws regulating the work. supply a well monitored email Name Phone # address

Contractor Project Designer Path: New Building permit Address step 9b State (None) Zip Code Phone License # JUST GENERAL Email: **CONTRACTORS** **You must enter an architect email if you enter an architect. **CONTRACT COST** For building contract cost enter value to nearest \$100, **Building Cost:** Subtrade Total: **ONLY SUB CONTRACTORS** Modular Cost **CONTRACTS** Lien Agent Beginning on April 1, 2013, all permits issued for total construction costs of \$30,000 or more must include Lien Agent information. Below, you may select Lien Agent that already exists in our records. If you don't see the correct Lien Agent, you must call staff and have it added. Recent changes to the North Carolina General Statute now require title insurance companies that wish to Use This to select from serve as lien agents to register with the Department of Insurance. Click below to find registered agents and then select "List of Registered Lien Agents". a list of state approved NC DOI Web Site. lien agents Enter selected agent: Type in the first few letters of the lien agent to search. **Business Name Business Type** Final Notes For Paper Submittals: Residential permit will not be processed until an Internet Plot Plan is received. After submitting this permit application, please upload the Plot Plan and other appropriate forms. Or print the forms from the next screen and deliver to the office. Commercial Permit numbers are assigned AFTER a permit application has been processed by Permit Facilitation Staff. Submission of a permit application via the Internet does not guarantee issuance of a permit. NOTE: Click Submit ONLY ONCE

Contractor ID

Cancel

Building Permit Application SUBMITTED

Your application for 2014 BAY ST CHARLOTTE has been successfully received.



LOADED SELECT

PLANS

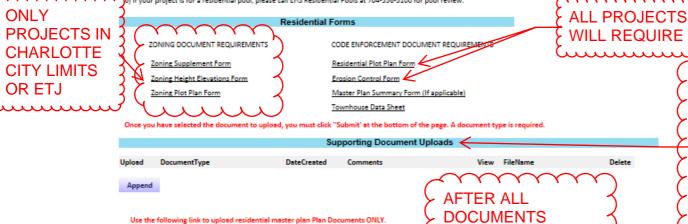
UPLOAD PROJECT

Residential Permit

Open all the required forms for your project, complete all of the information not automatically populated by the system; such as your signature, drawing, dimensions, etc., and save the completed forms onto your computer. Attach each of the forms to the permit application by clicking on the ?Append? button under the Document Uploads area of the application. Follow the appropriate additional steps below:

- 1) If your project involves interior renovations the additional forms are not required. Erosion control forms are only required for new residences.
- 2) If your project is within Charlotte Zoning Jurisdiction, attach the completed additional 3 Zoning Supplemental Application forms to the permit application.
- 3) If your project is associated with an approved residential master plan and received a PIN number, include the master plan approval number on the plot plan in the text box provided.
- If your project is associated with a new master plan submittal, include the E-plan number on the plot plan in the text box provided.
- 5) If you will be submitting paper plans for review, complete the electronic permit application process including the appropriate additional forms and print out a copy of the completed plot plan and include it along with your paper plans.

6) If your project is for a residential pool, please call EHS Residential Pools at 704-336-5100 for pool review.



FORMS FOUND
ABOVE GO IN AS
SUPPORTING
DOCUMENTS ONCE
ALL DOCUMENTS
ARE LOADED HIT
SUBMIT ON THIS
PAGE

_ . .

Submit Cancel

2. A document type is required.

1. Uploads are only available to users that are logged into the system.

4. Select 'Release for Review' after submittal for RTAC review

3. Once you have selected the document to upload, you must click "Submit' at the bottom of

Upload Plan Documents



Home > View Permits

View Permits

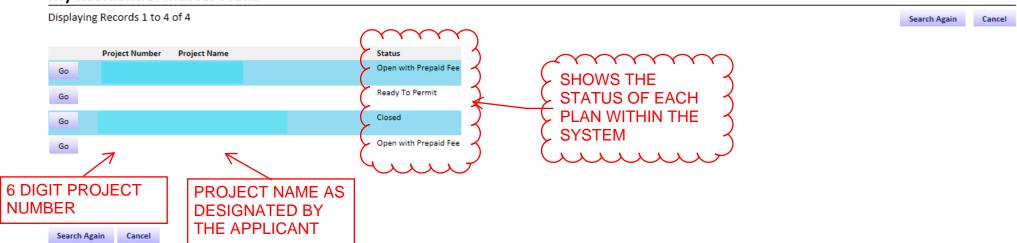


NOTE: My Residential master plans does not copy information that may be in E-Plans: http://e-plan-nc.org/

 \sim



My Residential Master Plans



Screen ID: 673205



Project

Submit

Cancel

Address Information

Address Parcel # Lot Tax Jurisdiction Phase Open with Prepaid Fee Block

Create New Master Plan

status

Plan Review Status

Select to view project

Project Information

Project # Job#

Description

Permit	Issued	Required
Building	0	0
Electrical	0	0
Mechanical	0	0
Plumbing	0	0
Zoning	0	0
Other	0	0
Total	0	0
TCO Issued Date	Not Issued	

TCO Status

Certificate of Occupancy Status

Not Issued

Certificate of Occupancy Issued

Utility Type Gas

☐ Electrical

Utility Date

Holds

RQ# CO Hold Hold Status Release Date Agency Agency Phone

There are no Occupancy Holds for this Project.

Permits

Inspection Requests Inspection Results Permit # Issue Date Permit Status

There are no Permits for this Project.

Land Development Jobs for County and Towns (not Charlotte)

LD# Created Date # of Inspections

There are no Land Development jobs for this Project.

Inspection Results



Plan Review Details for Project

See All StatMap Notes

Project No.

Project Name: Project Address:

N/A

N/A

N/A

Project Coordinator:

Active Holds

Project Category:

Project Status:

() -

Project Created:

No Active Holds

Project Quickview

Unit/Checklist Name Reviewer

LUESA RTAC QuickRvw

LUESA RTAC QuickRvw

Current Cycle Started:

Unit Name:

Status:

Reviewer Phone

Result

Pending Resubmittal

REVIEWER AND CONTACT **INFORMATION**

Residential Master Plan

CLOSE

2/20/2017

Approved

Finished

3/2/2017

2

Cycle

3/17/2017

Project Details

LUESA RTAC

Closed

Facilitator:

Result:

Cycle

Last Cycle Closed:

RTAC

Approved

Phone:

Current Cycle:

2

Unit Completed: 3/17/2017

Checklist

2

Status

Result

Start Date

Reviewer

(980) 314-2633

Notes:

QuickReview

QuickReview

Complete Complete

Pending Resubmittal

Approved

